

160.0 Legislative Council

Goals and Objectives

Goal: 1	Goal 1: Improve the efficiency of staff with modern, integrated information technology tools that are well-supported.		
	Objectives	Timeframe	Accomplishments/Status
1	Objective 1: Replace notebook computers used by the professional staff with notebook computers using Pentium processors and providing adequate disk drive capacity	97-99	Complete
2	Objective 2: Replace desktop computers used by the secretarial staff with desktop computers using Pentium processors and providing adequate disk drive capacity and screen size for easier readability	97-99	Complete
3	Objective 3: Replace obsolete printers	97-99	Complete
4	Objective 4: Provide notebook or desktop computers to the legislative interns	97-99	Complete
5	Objective 5: Scheduled hardware replacement	Ongoing	Ongoing
Goal: 2	Goal 2: Improve information services provided to legislators.		
	Objectives	Timeframe	Accomplishments/Status
1	Objective 1: Implement the Legislative Assembly Information Technology Plan	Ongoing	Ongoing
2	Objective 2: Miscellaneous systems maintenance and services	Ongoing	Ongoing
3	Objective 3: Scheduled software maintenance	Ongoing	Ongoing
Goal: 3	Goal 3: Have easily and publicly accessible, accurate, and consistent data.		
	Objectives	Timeframe	Accomplishments/Status
1	Objective 1: Analyze and design (Phase 1) requirements to replace the North Dakota Administrative Code publication system with standards-based markup language	97-99	Complete
2	Objective 2: Complete programming, test, and implement (Phase 2) the North Dakota Administrative Code publication system standards-based markup language	99-01	Ongoing
3	Objective 3: North Dakota Administrative Code maintenance	Ongoing	Ongoing
4	Objective 4: Continue enhancement of Legislative Council information available on the legislative branch web page	Ongoing	Session and interim information is available for the 1997 and 1999 legislative sessions and interims
Goal: 4	Goal 4: Build human resources through training		
	Objectives	Timeframe	Accomplishments/Status
1	Objective 1: Provide regularly scheduled training to Legislative Council staff on use of personal computer software	Ongoing	Ongoing
2	Objective 2: Provide regularly scheduled training to legislators on use of personal computer software	Ongoing	Ongoing
3	Objective 3: Provide the training described under the Legislative Assembly information Technology Plan	Ongoing	Ongoing
Goal: 5	Goal 5: Have well-documented procedures and programs.		

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Goal: 5 Continued....

Objectives

- 1 Objective 1: Provide ease of use, consistency, and ongoing reference

Timeframe

Ongoing

Accomplishments/Status

Ongoing

Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05	
1 NDAC Supp Prep	1	Enhancement/Upgrade	07/1998	06/2001				
Develop procedures and access to a standards-based monthly supplement preparation system					IT PLAN ESTIMATED COST	\$173,000	\$230,000	\$0
					BASE BUDGET REQUEST		\$230,000	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	
Justification:								
Eliminate rekeying of data submitted for inclusion in monthly supplements and provide users with access to an accurate, up-to-date database								
Impact on other activities:								
Reduces paper submission and eliminates user database maintenance								
Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05	
2 NDAC maint	2	Maintenance/Base	Ongoing					
Prepare monthly supplements for publication, prepare the Administrative Rules reference document. Update monthly in SearchManager on the mainframe and on the internet and quarterly on Michie’s Law on Disk CD-ROM					IT PLAN ESTIMATED COST	\$15,000	\$50,000	\$16,600
					BASE BUDGET REQUEST		\$50,000	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	
Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05	
3 Office Automation	3	Maintenance/Base	Ongoing					
Use of software to automate data preparation and distribution					IT PLAN ESTIMATED COST	\$120,000	\$160,000	\$132,500
					BASE BUDGET REQUEST		\$160,000	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	

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Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05	
4 Miscellaneous	5	Maintenance/Base	Ongoing					
Inventory, library systems, work registry, event system maintenance; WESTLAW usage; staff access and usage; Y2K; IT plan report preparation; IT budget request preparation; ITD miscellaneous services; end user support; and telephone					IT PLAN ESTIMATED COST	\$280,130	\$478,366	\$317,870
					BASE BUDGET REQUEST		\$478,366	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	
Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05	
5 Software Maint&Train	4	Maintenance/Base	Ongoing					
Replace software as necessary and train in the use of the software					IT PLAN ESTIMATED COST	\$125,254	\$195,111	\$138,000
					BASE BUDGET REQUEST		\$195,111	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	
Activity	Priority	Activity Type	Start Date	End Date	99-01	01-03	03-05	
6 Hardware Repl/Supprt	6	Maintenance/Base	Ongoing					
Replace hardware as scheduled and support users					IT PLAN ESTIMATED COST	\$44,700	\$400,374	\$49,500
					BASE BUDGET REQUEST		\$400,374	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	
Total Agency					IT PLAN ESTIMATED COST	\$758,084	\$1,513,851	\$654,470
					BASE BUDGET REQUEST		\$1,513,851	
					OPTIONAL BUDGET REQUEST		\$0	
					BUDGET NONAPPROPRIATED		\$0	